

## Sustainability Health and Wellness Consultant – Level I

### Career Description

There is an *art* and a *science* to buildings that makes working with them a unique experience. Creativity and passion for understanding the *science* behind buildings has led Cyclone Energy Group to become internationally recognized as a premier consultant for high-performance buildings. The *art* is what we apply in translating complicated information into clear and concise communication – a key to why so many clients work only with us.

We want you on our team because you are a terrific communicator and have a curiosity that drives you to solve problems. You enjoy working in a fast pace environment and being part of a collaborative team. You are a self-starter, responsible and manage your time effectively. You understand that the fundamentals of science and simplicity are the key to solving problems. You recognize the critical importance of making new and existing buildings operate efficiently and provide a safe, healthy and sustainable environment. You want to make tangible contributions towards making the built environment a better place.

As a Sustainability Consultant with Cyclone Energy Group, you will work in a fun, fast-paced, innovative, and entrepreneurial environment. You will complement our team of talented engineers, architects and analysts and will work directly with our world-class clients. You will be challenged by our projects and our relentless drive to improve our process and to increase the value we provide to our clients.

## Key Responsibilities

### Management

- Assist a Senior Consultant with project management including prioritization of activities/tasks, coordinating with other team members, and client communication.
- Lead efforts in documenting projects for certifications including but not limited to LEED, WELL, Green Globes, Fitwel, Living Futures Challenge, Passive House and ENERGY STAR.
- Provide updates to clients.
- Maintain project updates for Senior Cyclone Managers.
- Mentored by a Senior Consultant.
- Help lead client meetings for kick-offs, progress updates and reports.
- Take continuing education (either provided in-house or training workshops) for management and soft skills training.

### Technical

- Perform calculations, assessments, and other technical tasks to assist with certification documentation.
- Perform site surveys of active construction sites to document progress towards certifications.
- Assist with on-site performance verification testing (LEED, WELL, Fitwel)
- Perform research into emerging technologies including renewable energy and storage.
- Write and present technical studies and reports.
- Take continuing education (either provided in-house or training workshops) for technical skills development.

### Preferred Qualifications

- BA/BS/MA/MS degree in Architecture, Engineering or Architectural Engineering
- Interest or background in building design, operations and systems
- Strong problem solving skills
- Excellent written and verbal communication skills
- Knowledge of commercial building guidelines, standards, codes, and rating systems (e.g. IECC, ASHRAE 62.1, 90.1, 189.1, LEED, WELL, Phius, Fitwel, etc.)
- Experience with Microsoft Office Suite (Word, Excel, PowerPoint, Project, Visio)

*Cyclone Energy Group is proud to be an Equal Opportunity Employer M/F/V/D.*

*Posted October 16, 2023*