

## Commissioning Project Manager

### Career Description

Architects and Engineers have been designing high-performing buildings for a long time, but very few of these buildings are ever checked to see how efficiently they really operate. Building commissioning has emerged over the past decade in response to Owners not being satisfied that the high-tech design they paid for is performing optimally. Your curiosity and ability to facilitate will help buildings perform to the performance targets that the Owners demand.

Through quality, innovation and a personalized approach, Cyclone Energy Group has become the premier commissioning provider in the Chicagoland area and rapidly expanding throughout the United States. Working on a vast variety of technically challenging projects, our dedication to performance sets us apart from other providers. No project is too big and no small project is taken for granted.

You are a great communicator, strategist and you can execute time dependent tasks. You are an engineer looking to gain experience with the design and construction of buildings. You may not have experienced the commissioning before, but find the challenge of learning and executing the process exciting. You are driven, persistent and intrigued with how buildings work.

As a Commissioning Project Manager with Cyclone Energy Group, you will work in a fun, fast-paced, innovative, entrepreneurial environment. You'll work directly with our world-class clients and will continue to balance our internal team of talented engineers and analysts. You'll have the opportunity to work with cutting-edge technology and state-of-the-art buildings. You'll be challenged by our projects and our relentless drive to improve our process and increase the value we provide to our clients. Most of all, you'll be actively contributing to making a better environment and reducing the carbon footprint of buildings.

## Key Responsibilities

### Management

- Assist Senior Project Managers with project management.
- Setup projects in our commissioning software.
- Manage project documentation in our digital platform.
- Mentored by a Senior Licensed Professional Engineer.
- Take company provided training classes on management skills.

### Technical

- Review design drawings, narratives and specifications.
- Review system and equipment submittals.
- Review building automation and temperature control documents.
- Perform field visits to active construction projects.
- Setup test and diagnostic plants.
- Perform functional testing of building systems and equipment.
- Organizing and assembling systems manuals.
- Performing Warranty reviews.
- Conduct site surveys, and draft reports of findings along with related documents.
- Perform research into emerging technologies and renewable energy.
- Develop templates and production tools that optimize the work environment and support scalability.

### Minimum Qualifications

- B.S. Degree in Engineering or Architectural Engineering from an accredited college.
- Project management skills.
- Strong problem solving skills.
- Familiarity with Building Information Modeling (BIM).
- Excellent written and verbal communication skills.
- Experience with Microsoft Office Suite (Word, Excel, Power Point, Project, Visio)
- Experience with Bluebeam, PlanGrid, BuildingStart, Cx Alloy, BIM360, AutoCAD

### Preferred Qualifications

- BS/MS degree in Engineering or Architectural Engineering

[www.cyclone.energy](http://www.cyclone.energy)

*Cyclone Energy Group is proud to be an Equal Opportunity Employer M/F/V/D.*

*Posted September 2023*